



LAKELAND LIBRARY COOPERATIVE

LEADING • LEARNING • LENDING

MINUTES

Lakeland Library Cooperative

Continuing Education Committee October 23, 2025 at 1:00 pm
(via Zoom)

<https://us06web.zoom.us/j/81662723300>

Chair: Alison Anderson

Vice Chair: Ingrid Boyer

Attendance: Alison Anderson (Spring Lake), Ann Bates (Allendale), Ingrid Boyer (Saugatuck-Douglas), Mary Johnson (MADL), MirandaTase (Saranac Clarksville), Rachel Yonai (Spring Lake), Amber McLain (LLC), and Carol Dawe (LLC)

Agenda

1. Call to order and roll call at 1:02 p.m.
2. Additions or deletions to the agenda
3. Approval of the agenda (motion, Boyer, support, Johnson, approved.)
4. Review of the minutes from April 24, 2025 (motion-reviewed)
5. Updates from the Cooperative Director:
 - It was agreed that even though this is now a “working group” and no quorum is needed, going forward we will follow the model of the other committees for consistency and clarity.
 - Dawe is still working on a management session and statewide involvement. She will report back in December.
6. Committee Updates and Changes: Dawe reported that Quarterly meeting will have a section to market/tease our future programs and it was also requested we do Sierra training at the quarterly.
7. Ongoing/New Business
 - New ideas - New Fiscal Year
 - Book Doctor Program: Boyer discussed dates and it was decided that fall, 2026 is best. She will book it with Demco. Georgetown is available to host if the date is open. We can use KDL and others as back-up.
 - Disaster Planning: Tase discussed dates, speakers and topics and will move forward with a Zoom date in February.
 - Other ideas:
 - Notary Workshop: Do's and don't's for notaries in a library setting: Carol will work on this by reaching out to Northland Cooperative since they just did this program.
 - Brainstorm - Open Discussion-Group is satisfied with how we are moving forward.
8. Next Meeting Date – Do we want to combine Nov/Dec Meetings like last year?
 - Next meeting will be at 2:00 on Thursday, December 4th on Zoom.
9. Adjournment (motion, Anderson, support, Boyer at 1:36 p.m.)

Respectfully submitted:

Carol Dawe