

**LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL MINUTES – Official
Thursday, February 12, 2026 at 9:30 a.m.
At the KDL Service Center**

Council Members Present: Elyshia Hoekstra (OC), Joe Zappacosta (SM), Carol Dawe (LLC), Stef Reed (MG)

Lakeland Staff Present: Amber McLain, Ann Langlois

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:00 AM by Elyshia Hoekstra.
- 2) **APPROVAL OF AGENDA:** Abby Black moved, supported by Maggie McKeithan to approve the agenda with the amendment of adding ADA compliance for websites to New and Unfinished Business - *motion carried.*
- 3) **PUBLIC COMMENTS:**
 - a) Discussion ensued regarding the Carnegie library gifts.
- 4) **APPROVAL OF MINUTES:** Karen McKinnon moved, supported by David Edelman, to approve the Advisory Council minutes from January 8, 2026 with corrections – *motion carried.*
- 5) **COUNCIL PRESIDENT REPORT:** Nothing to report.
- 6) **BOARD REPORT:** Nothing to report.
- 7) **ILS MANAGER’S REPORT:** Ann reminded everyone to check their paging lists and to run their Clear Holdshelf lists regularly. Ann discussed the inventory process, how far along we are, and the reasoning behind it. A discussion ensued regarding how libraries are handling the process individually. The ILS Evaluation Committee’s progress was also discussed.
- 8) **MEMBER SERVICE MANAGER’S REPORT:** Amber reported that updated Patron Point training is in the works, and she is looking into giving libraries access to a new function of the dashboard that would help with troubleshooting applications. Amber also discussed the process of updating the website for usability and ADA compliance, and pointed out the resources she shared in her report.
- 9) **COOPERATIVE DIRECTOR’S REPORT:** Carol shared that Lakeland staff is happy to visit libraries to do training and offer support as the libraries need.
- 10) **OTHER REPORTS:**
 - a) **MLA:** Dale Parus shared that MLA is currently putting on many training opportunities. The governor’s budget has been published and there is no increased marked for libraries. Legislative Day is coming in April– focus will be on funding. Mary Johnson shared that a new director for MLA has been selected and an announcement should be made soon.
- 12) **NEW AND ONGOING BUSINESS**
 - a) Proposed Circulation Policy language about pennies
 - i) Ann brought up discussion regarding the phasing-out of pennies by the US Treasury. The proposed addition to policy would be that libraries should round up/down to the nearest nickel. A concern regarding only having a policy apply to one payment type was brought up. Discussion ensued regarding the feasibility of collecting fines for Library A’s items at Library B, and how that.
 - ii) John McNaughton moved, supported by Matt Lubbers-Moore, to table the proposed circulation policy regarding pennies – *motion carried.*
 - b) Preliminary discussion on survey results
 - i) It was advised to identify top trends and issues.
 - ii) Visualizing of data is helpful.
 - c) Websites and ADA Compliance
 - i) Discussion ensued regarding what everyone is doing to reach accessibility requirements.
 - ii) Accessibe, Streamline, and DocAccess were discussed.
- 13) **PUBLIC COMMENTS:**
 - a) Alex Larson shared that they had an incident that escalated to a staff member being accosted by a patron in the library. She then asked for input on behavior policy. Discussion ensued.

- 14) **NEXT MEETING:** Thursday date, following the 9:30 a.m. Board Meeting at Kent District Library Service Center.
- 15) **ADJOURNMENT:** Abby Black moved, supported by Matt Lubbers-Moore, to adjourn at 11:15 - *motion carried.*

Respectfully submitted by,
Amber McLain