

**LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL MINUTES – Unofficial
Thursday, date at 9:30 a.m.
At the KDL Service Center**

Council Members Present: Elyshia Hoekstra (OC), Stef Reed (MG), Carol Dawe (LLC)
Lakeland Staff Present: Ann Langlois

- 1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 10:15 A.M. by Elyshia Hoekstra.
- 2) **APPROVAL OF AGENDA:** Jessica Hunt moved, supported by Virginia DeMumbrum to approve the agenda - *motion carried*.
- 3) **PUBLIC COMMENTS:**
 - a) Mary Johnson shares positive feedback about advocacy day.
 - b) Ellen Peters shared information about a ribbon cutting on May 30 for Loutit's Maker space and art studio.
- 4) **APPROVAL OF MINUTES:** John McNaughton moved, supported by Ellen Peters, to approve the Advisory Council minutes from April 9, 2026 – *motion carried*.
- 5) **COUNCIL PRESIDENT REPORTS:** Nothing to Report
- 6) **BOARD REPORT:** Cooperative Director Carol Dawe is set to retire at the end of Sept 2027. Board will start looking at cooperative director search.
- 7) **ILS MANAGER'S REPORT:** Ann shared she attended IUG and presented on Inventory; attended many Polaris sessions; additional ILS clean-up projects will happen – Ann will reach out to libraries that need this clean-up; holds for item records may need to change view – see report for more details.
- 8) **MEMBER SERVICE MANAGER'S REPORT:** Mentioned the BC slowness – clear cache; keep LLC informed.
- 9) **COOPERATIVE DIRECTOR'S REPORT:** Carol shared the glitch with Biblocommons, BC is looking at it; Mary from Newago received a grant from a patron; we have three board members of MLA – Mary Johnson, Jaci Cooper, and James Pugh.
- 10) **COMMITTEE REPORTS:**
 - a) None.
- 11) **OTHER REPORTS:**
 - a) **MLA:** Congratulated three Lakeland members on the executive MLA board; informed members about the different appropriations from the state; Governor Whitmer was at the Advocacy Day; mentioned the incident with TLN member libraries – remember to mention any book censorship to MLA and Freedom to Read
- 12) **NEW AND ONGOING BUSINESS**
 - a) Delivery changes discussion
 - i) Carol wants to hear from member libraries so communication can remain open; Lakeland is working on it to improve the service. No questions or concerns came up.
 - b) ILS Discussion
 - i) Ann shares information about Polaris; If the vote is “yes” each library will need to have a contact for questions for the new ILS; if you have third-party vendors Lakeland will work on coordinating with each member library
 - ii) Question: are we planning on moving forward with everything from the presentation in March? Or are there additional items?
 - (1) Ann clarified Herrick and MADL having BiblioWeb so that will be separate, but other member libraries don't need to do a new website – Polaris will not be our web hosts.
 - (2) Programming, mobile app will be all part of the package

- (3) Migration will happen in 2027
- iii) Question: how does migration look?
 - (1) Members will be walked through this process at a later time.
- iv) Money of ILS – the bulk of the migration will come out of the LLC fund balance; each library will continue to have a 5-8% normal increase each year.
 - (1) Either today or tomorrow a ballot will be emailed out; one vote per library preferably the Director;
 - (2) What do you all (Lakeland) envision what summer reading will look like? Concern about staff taking vacations in August 2027 and not being able to attend trainings.
 - (a) Train the trainer will happen and Lakeland will handle all the backend projects; migration will not happen during summer reading; trainings will be recorded.
 - (3) Will the sandbox that is currently open still be available?
 - (a) Ann will need to ask Polaris.
 - (4) On the patron side they won't be changing barcodes? Will it be seamless?
 - (a) There will be hiccups and LLC will help work through those, but no new patron barcodes
 - (5) The interface is already like other systems that have a similar interface – is that a fair assessment?
 - (a) Ann shares that she felt she could just sit down and use the basics of Polaris with no training.
- 13) **PUBLIC COMMENTS:**
 - a) Jim Murphy with Molders Moving out of Kalazoo informed members about their services.
- 14) **NEXT MEETING:** Thursday June 11, following the 9:30 a.m. Board Meeting at Kent District Library Service Center.
- 15) **ADJOURNMENT:** John McNaughton moved, supported by Jessica Hunt, to adjourn at 11:00 A.M. - *motion carried.*

Respectfully submitted by,
Amber McLain (& Mary Cook)