LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL MINUTES – Official
Thursday, date at 9:30 a.m.
At the KDL Service Center

Council Members Present: Elyshia Hoekstra (OC), Stef Reed (MG), Joe Zappacosta (SM)
Lakeland Staff Present: Amber McLain, Ann Langlois

1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to ord**er at 10:38 by Elyshia Hoekstra.**
2) **APPROVAL OF AGENDA:** Matt Lubbers-Moore moved, supported by Mary Cook to approve the agenda - *motion carried.*
3) **PUBLIC COMMENTS:**
   a) Merri Jo Tuinstra shared that Maranda visited their summer reading kickoff and they saw record numbers.
   b) Ellen Peters shared that Loutit had their ribbon-cutting for their makerspace, as well as their summer reading kickoff.
4) **APPROVAL OF MINUTES:** Abby Black moved, supported by David Edelman**,** to approve the Advisory Council minutes from May 14, 2026 with spelling correction, date addition – *motion carried.*
5) **COUNCIL PRESIDENT REPORTS:** Nothing to report.
6) **BOARD REPORT:** Nothing to report.
7) **ILS MANAGER'S REPORT:** Ann shared that she is almost done contacting libraries to change their Sierra login passwords. She also encouraged anyone that calls tech help to leave a message.
8) **MEMBER SERVICE MANAGER'S REPORT:** Amber reminded everyone that patron point barcodes have been set aside for each library, and if you order physical barcodes in that range there will be duplicates. She also shared that delivery dots will be coming from a new vendor and will be an item that can be ordered directly from Lakeland, and Lakeland will absorb those costs rather than billing out to libraries.
9) **COOPERATIVE DIRECTOR'S REPORT:** Carol shared that the ILS migration process is being planned thoughtfully and meticulously.
10) **OTHER REPORTS:**
   a) Circulation Services Draft Minutes: 5-4-26 included for information.
   b) Youth Services Draft Minutes: 5-4-26 included for information.
   c) MLA: Dale Parus shared that not much is going on – expect a call to action from MLA soon.
12) **NEW AND ONGOING BUSINESS**
   a) *ILS Project Next Steps – Ann Langlois* – Ann shared that there will be a survey going out to gather contact information for a project planner and an IT representative for each library. A third party vendor census will also be sent out to ensure that connections to the ILS remain stable. She also emphasized that deadlines will be strict. The contract will be signed, and then within ten days the migration team at Innovative will begin the process on their end.
   b.) *September Transition Workshop Discussion – Carol Dawe* – Amanda Standerfer will hold a workshop at the September meeting to discuss managing change during this migration process.
13) **PUBLIC COMMENTS:**
   a) A staff member at Flat River will be doing all of the marketing material for MLA. Flat River will also be co-hosting Pride for their area.
14) **NEXT MEETING:** Thursday July 9, 2026, following the 9:30 a.m. Board Meeting at Kent District Library Service Center.
15) **ADJOURNMENT:** Mary Johnson moved, supported by Abby Black, to adjourn at 11:04 - *motion carried.*

Respectfully submitted by,
Amber McLain