LAKELAND LIBRARY COOPERATIVE
BOARD MINUTES – Unofficial
Thursday, October 8th, 2026
Kent District Library Service Center
814 West River Center Drive NE, Comstock Park, MI 49321

Present: Betty Adams (MADL – New Secretary), Matt Lubbers-Moore (SF), Jessica Hunt (NG), Ron Suszek (HDL), John McNaughton (GRPL), Rob Bristow (OG – New President), Carol Dawe (LLC), Abby Black (OA – New Vice President), Lance Werner (KDL)
Staff Present: Amber McLain, Ann Langlois
Absent: Maggie McKeithan (OS)

1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:30 a.m. by John McNaugton.
2) **APPROVAL OF AGENDA:** Lance Werner moved, supported by Abby Black, to approve the agenda as presented - *motion carried.*
3) **ELECTION OF OFFICERS AND TRANFER OF POWER:** Lancer Werner made the motion, supported Matt Lubbers-Moore, to approve the slate as presented – motion carried.
4) **PUBLIC COMMENTS:** There were no public comments.
5) **APPROVAL OF MINUTES:** Lance Werner moved, supported by Ron Suszek, to approve the board minutes from September 2026 as presented – *motion carried.*
6) **FINANCIAL REPORT:**
   a) September Financials: Matt Lubbers-Moore moved, supported by Lance Werner, to approve the September Financials and check registers as presented - *motion carried.*
7) **PRESIDENT'S REPORT:** There was nothing to report from the Board President.
8) **DIRECTOR'S REPORT:** Carol discussed a plan to present a series of events regarding boards, leadership, and staff development.
9) **COUNCIL/COMMITEE REPORTS:**
   a) Official Advisory Council Minutes from August 2026 included for information.
10) **ONGOING/NEW BUSINESS:**
   a) *Discussion and Vote to Approve Air Conditioning Upgrade* – Lance Werner made the motion, supported by John McNaughton, to approve the Air Conditioning upgrade
   b) *Director Evaluation Next Steps* – Discussion ensued among board members regarding the evaluation process and timeline.
   c) *Strategic Plan Update* – Overview of strategic plan progress included in packet. Carol discussed the importance of having a mission/vision statement visible and available.
   d) *Director Search* – Lance Werner shared possible consulting firms to look into for the upcoming Cooperative Director search. Regarding the timeline, Carol suggested hiring in August so there is overlap for her and the new director. Discussion of creation of an RFP for consulting firms before the next meeting. Discussion regarding the job description for Cooperative Director ensued.
   e) *Board Member Oaths* – New oaths were signed, which were notarized by Elvia Myers of KDL.
11) **PUBLIC COMMENTS:**
   a) Amber McLain shared gratitude for Nicki Johnson at LLC for tackling nearly 200 help desk tickets in the past week, assisting patrons with OverDrive.
12) **BOARD MEMBER COMMENTS:**
   a) Abby Black shared that Allendale Township now has a steering committee regarding downtown development, and committee members are in favor of building a new library.
   b) Lance Werner shared that KDL's newly renovated Walker branch will be open later this month.
13) **NEXT MEETING:** Thursday, November 12, 2026, at 9:30 a.m. at Kent District Library Service Center.
14) **ADJOURNMENT:** Lance Werner moved to adjourn at 10:00 a.m. - *motion carried.*

Respectfully submitted by,
Amber McLain