LAKELAND LIBRARY COOPERATIVE

BOARD MINUTES – Unofficial

Thursday, November 12, 2026 at 9:30 a.m.

Kent District Library Service Center

Present: Ron Suszek (HDL), Betty Adams (MADL), John McNaughton (GRPL), Matt Lubbers-Moore (SF), Abby Black (OA), Carol Dawe (LLC), Rob Bristow (OG), Maggie McKeithan (OS), Jessica Hunt (NG), Lance Werner (KDL)
Lakeland Staff Present: Amber McLain, Ann Langlois
Absent: None

1) **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 9:30 AM. By Rob Bristow.

2) **APPROVAL OF AGENDA:** Lance Werner moved, supported by Jessica Hunt, to approve the agenda as presented - *motion carried.*

3) **PUBLIC COMMENTS:** There were no public comments.

4) **APPROVAL OF MINUTES:** Lance Werner moved, supported by John McNaughton, to approve the board minutes from October 8, 2026– *motion carried.*

5) **FINANCIAL REPORT:**
   a) October 2026 Financials and Check Register: Lance Werner moved, supported by Matt Lubbers-Moore, to approve the October 2026 Financials as presented - *motion carried.*

6) **PRESIDENT'S REPORT -** Nothing to report.

7) **DIRECTOR'S REPORT**
   a) Carol shared that since Terry Cross retired, the duties regarding reconciling accounts has shifted, and that she appreciates the insight that reconciling accounts gives a director. Carol also shared that Lakeland's State Aid should be finished by the end of November. For next year, Carol will provide all of the information to allow the new director and/or the rest of the LLC staff to complete the report after her retirement.

8) **COUNCIL/COMMITEE REPORTS**
   a) Official Advisory Council Minutes from September 10, 2026 included for information.

9) **ONGOING/NEW BUSINESS:**
   a) *Director Evaluation Update* – Tabled to next meeting.
   b) *Director Search: RFP DRAFT Review* – Board members were provided the draft prior to the meeting. Discussion ensued regarding salary, timing of releasing the RFP, the timeline for having the RFP available for proposal submissions.
   c) *Board Member Oaths for those absent in October.*

10) **PUBLIC COMMENTS:** None.

11) **BOARD MEMBER COMMENTS:**
   a) John McNaughton shared that GRPL is starting the process to renovate their main branch, and are working with a firm that employs anthropology
   b) Jessica Hunt congratulated Amy Stockwell for being at White Cloud for 25 years.
   c) Lance Werner shared that KDL has a ribbon cutting ceremony for the newly renovated Rockford branch coming up.
   d) Abby Black shared that she will be on medical leave beginning next week.

12) **NEXT MEETING:** Thursday, January 14, 2026**,** at 9:30 a.m. at Kent District Library Service Center.

13) **ADJOURNMENT:** John McNaughton moved, supported by Lance Werner, to adjourn at 9:47 AM - *motion carried.*

Respectfully submitted by,
Amber McLain